

OFFICIAL SERVICE PARTNERS

Canadian Greenhouse Conference

Forms & website links on [Exhibitor Page](#), [CGC website](#)

Website: www.canadiangreenhouseconference.com

On Site CGC Show Office

Registration area (north hallway pre-function area outside Exhibition Hall C). If problems arise, please contact CGC.

Please do not contact the NFCC!

On-Site CGC Phones: (October 4, 5, & 6 only)

Carol: 905-932-6143 **Glenna:** 905-966-3338

1. AUDIO VISUAL SERVICE

Red Tree Productions Inc.

Matt Fudge

30 Edinburgh Road North, Unit B1

Guelph, Ontario N1H 7J1

Phone: 519-837-0000 | Email: info@redtree.ca

Website: www.redtree.ca

2. EXHIBITOR INSURANCE.COM

John Neo

2780 Highway 7, Suite 103, Concord ON L4K 3R9

Phone: 905-695-2971 | Fax: 905-760-2260

Email: johnn@exhibitorinsurance.com

www.exhibitorinsurance.com

<https://www.exhibitorinsurance.com/pub/srch/?e=CGCS2022>

3. EXHIBITOR SERVICES

GES - Global Experience Specialists

Contact: Robert Bos

5675 McLaughlin Road, Mississauga ON L5K 3K5

Phone: 905-283-0557 | Fax: 905-283-0501

Toll Free: 1-877-437-4247

Exhibitor Services Office: 905-283-0500

Email: torontocl@ges.com

Order forms on-line - <https://ordering.ges.com/CA-00060038>

On-Site Service Desk: Loading Dock Area

A. Services to Exhibitors

- EXPRESSO Online Ordering
- GES Exhibits & Accessories
- Graphics & Design
- Furnishings & Specialty Furnishings
- Accessories & Product Displays
- Plants & Floral
- Labour Services for Install & Dismantle
- In-Booth Forklift Service

B. Customs, Transportation & Storage Services

• **Advance Shipments to Warehouse must be received: September 6 - September 27, 2022 at GES Warehouse**

- **GES Advance Warehouse Location:** c/o North American Logistic Services Inc., 49 Simpson Road, Bolton ON L7E 2R6
- **Hours:** 9:00 am - 3:00 pm.
- **24-Hour Tracking** of exhibitor shipment at toll free: 1-877-437-4247
- Canada Customs has not granted its Border-to-Show clearance system as it is **not authorized for this location**. This means exhibitors goods must be cleared at the border, international warehouses, or Pearson International Airport.

- For the duration of the show, the exhibit premises area bonded area. No display items may be removed from the show area without the consent of GES.
- Exhibitors may ship their materials for display duty & tax free, provided they will be exported from Canada at the end of the show.

C. Direct Shipments to Show Site

- Arrive on **Set-Up day, October 4, 2022** between 8:00 am to 5:00 pm.

- Include on packaging:

Exhibitor's Name & Booth Number

Canadian Greenhouse Conference 2022

4. NIAGARA FALLS CONVENTION CENTRE EVENT #4185

Contact: **Laura Woods**

lwoods@fallsconventions.com

Order forms on-line - <http://fallsconventions.com/exhibiting/order-services/>

On-Site Service Desk: Loading Dock Area

Exclusive provider of

A. Electricity

B. Compressed Air

- Due to noise & power drain, no personal compressors are allowed.

C. Water, Drain

D. Telephone

E. Wi-Fi connections

F. Tuesday night Pre-Show Booth Cleaning

G. Food Service - Centre Plate

- If you are planning any kind of food or beverage services (popcorn, snacks, coffee, etc.), is it necessary to make the appropriate arrangements with NFCC in advance.

H. Fax & Photocopy Service

- NFCC Business Centre & Box Office
- Phone: 905-357-7008
- Email: BoxOffice@fallsconventions.com

5. REGISTRATION & LEAD RETRIEVAL SYSTEM

Conexsys - Kyle Dugan

34-7050B Bramalea Road, Mississauga ON L5S 1S9

Phone: 800-661-5319 | Fax: 800-628-8838

Email: order_ca@conexsys.com

Pre-Register for Staff Badges on-Line by September 23rd

On Site Location: Registration area, north hallway pre-function area, outside Exhibition Hall C

Lead Retrieval Order forms: www.conexsysleads.com with **event code: CGC22E** or on the [CGC website](#). **'Early Bird'**

Pricing ends September 23rd

6. SIGN, BANNER HANGING, OVERHEAD LIGHTS

Encore- NFCC Exclusive contractor

Contact: **James Abbott** | M +1 416-553-6264

Email: james.abbott@encoreglobal.com

www.encoreglobal.com

On-Site Service Desk: Loading Dock Area

- Exhibitors will need to obtain permission from their neighbouring exhibitors, if they wish to order **overhead lighting** & that lighting equipment will infringe on the neighbouring booth space.